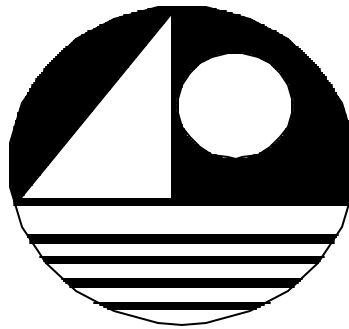


CITY OF MIAMI BEACH **BUILDING DEPARTMENT**

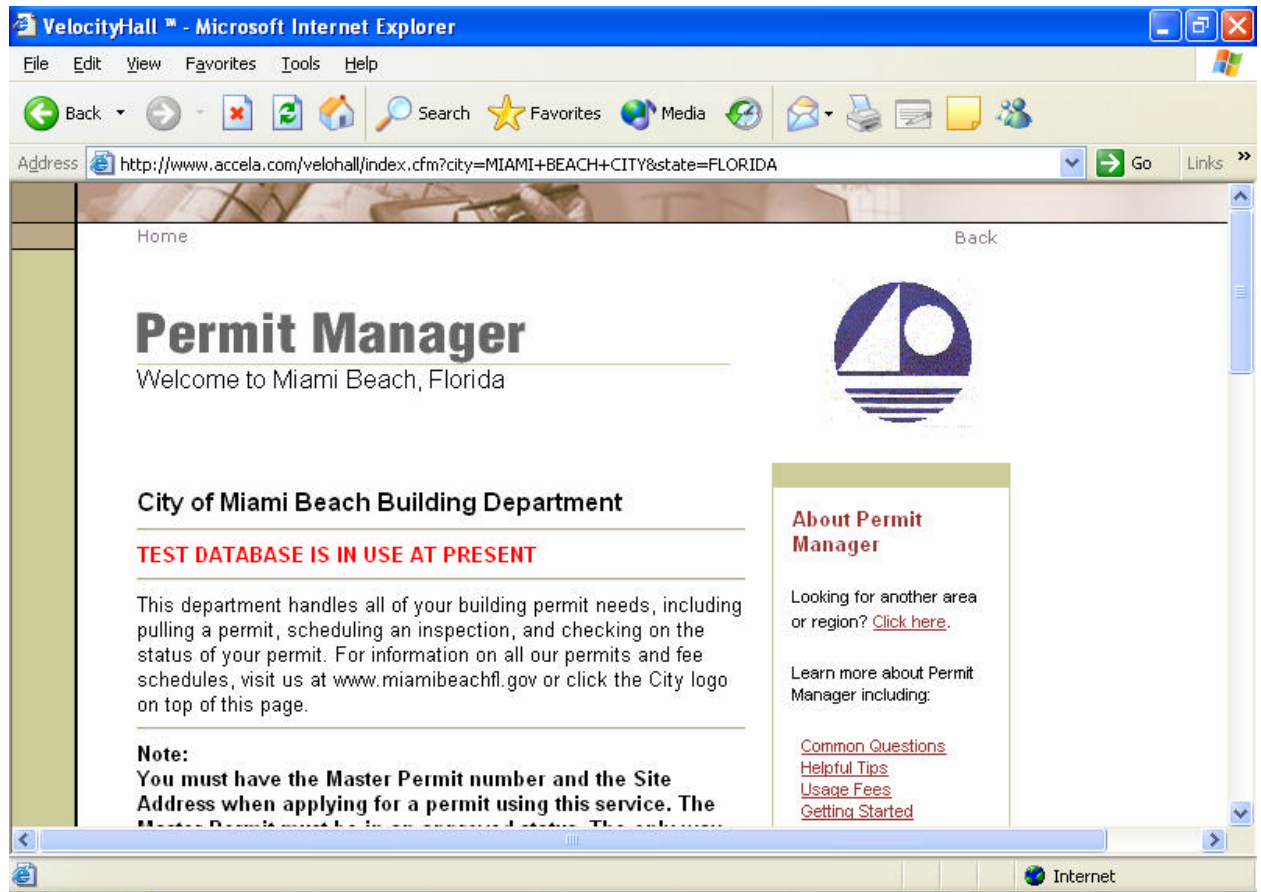


INSPECTIONS

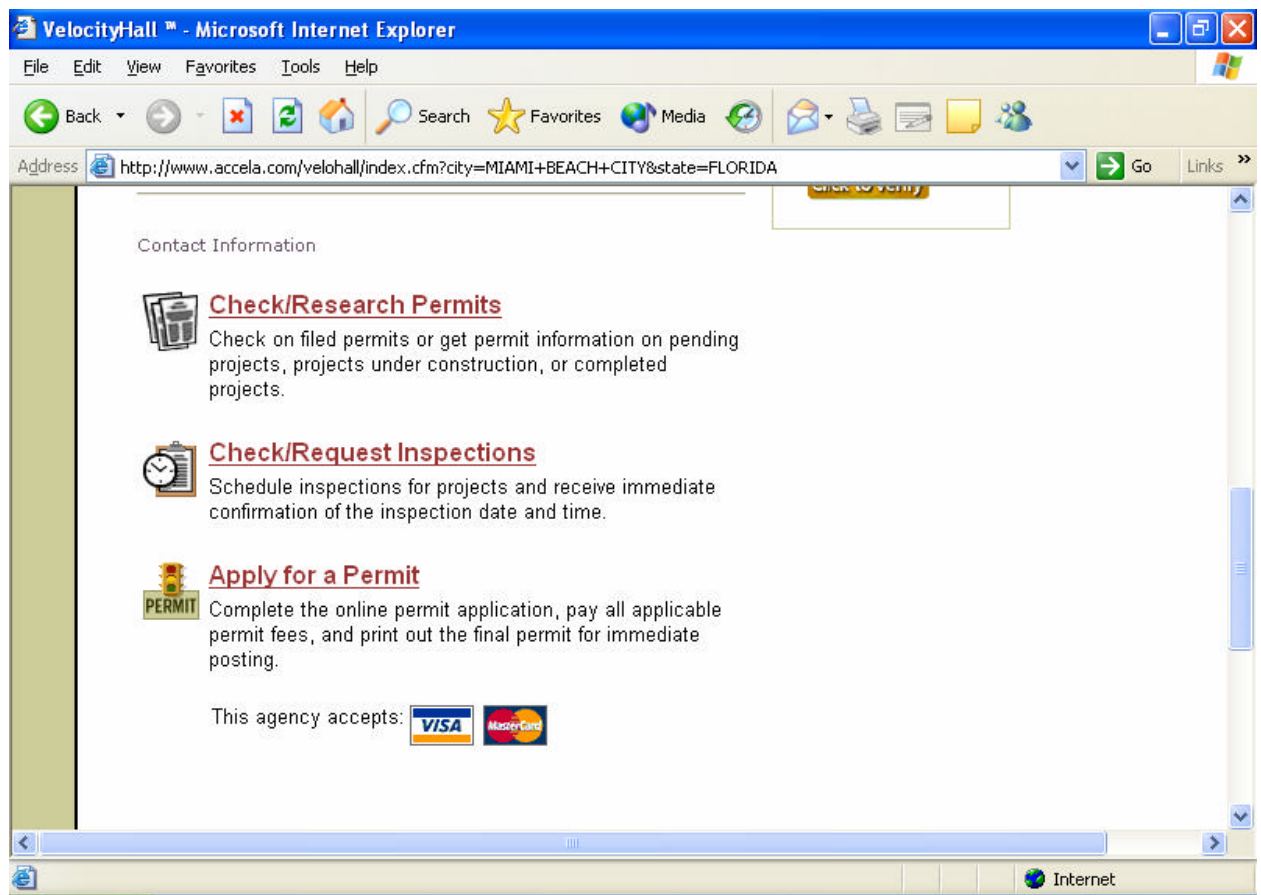
PROCEDURES

ONLINE INSPECTIONS:

To log into the City of Miami Beach Building Department Web permits on On-Line Web Permits go to the Address Line type in <http://www.accela.com/miamibeach> and click Go.

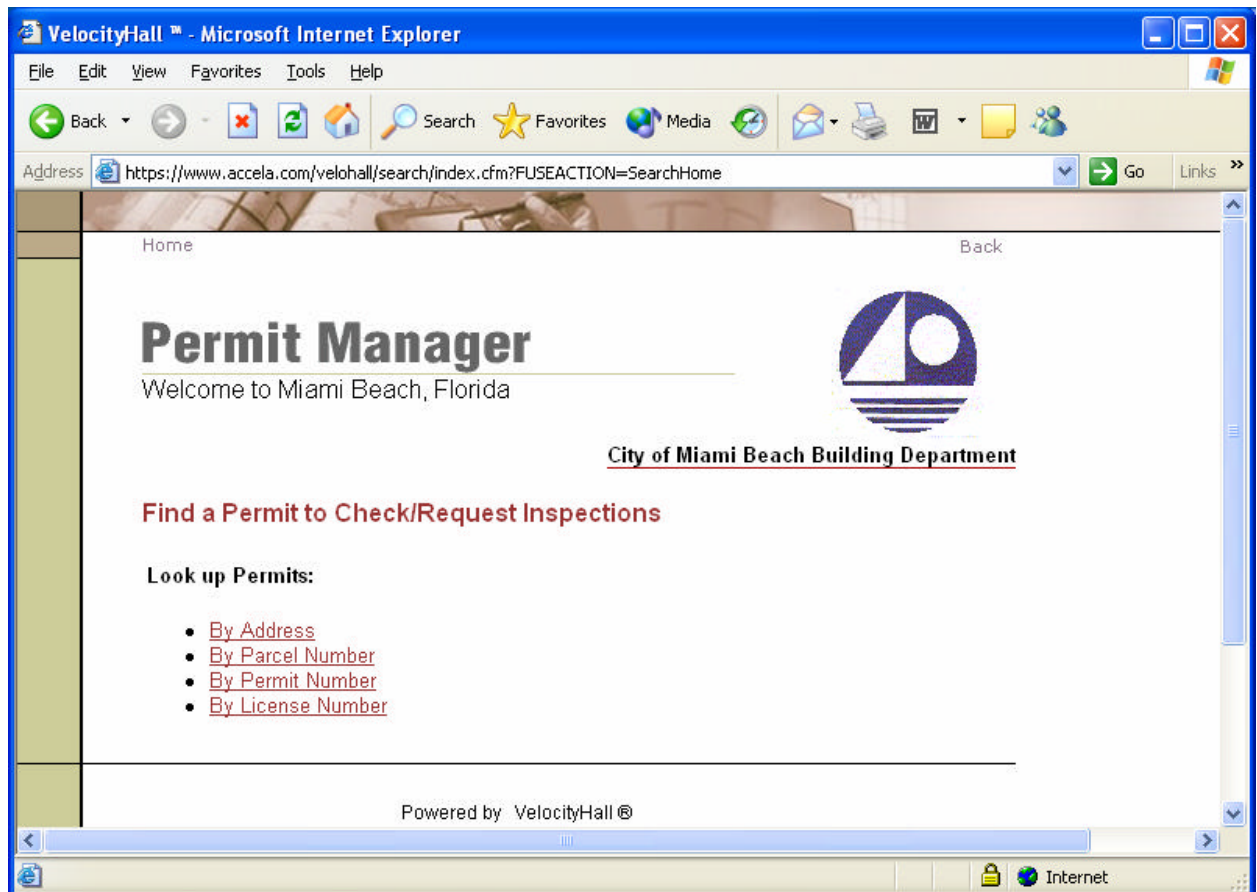


- ✓ Scroll down to **Check/Request Inspection** (see below);
- ✓ Click **Check/Request Inspection**.



You have 4 choices to choose from to find the permit.

- ✓ **By Address;**
- ✓ **By Parcel Number** (also known as Folio Number);
- ✓ **By Permit Number;**
- ✓ **By License Number.**



If you choose By Address:

- ✓ Type in the address;
- ✓ Click **Select** button.

VelocityHall™ - Microsoft Internet Explorer


File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Feeds

Address <https://www.accela.com/velohall/search/index.cfm?FUSEACTION=StartSearch&TYPE=PA> Go Links »

Permit Manager

Welcome to Miami Beach, Florida



City of Miami Beach Building Department

Look up Permits By Address

Street Number Direction Street Name Suffix

2845 [v] PRAIRIE [v]

City/Community

Miami Beach [v]

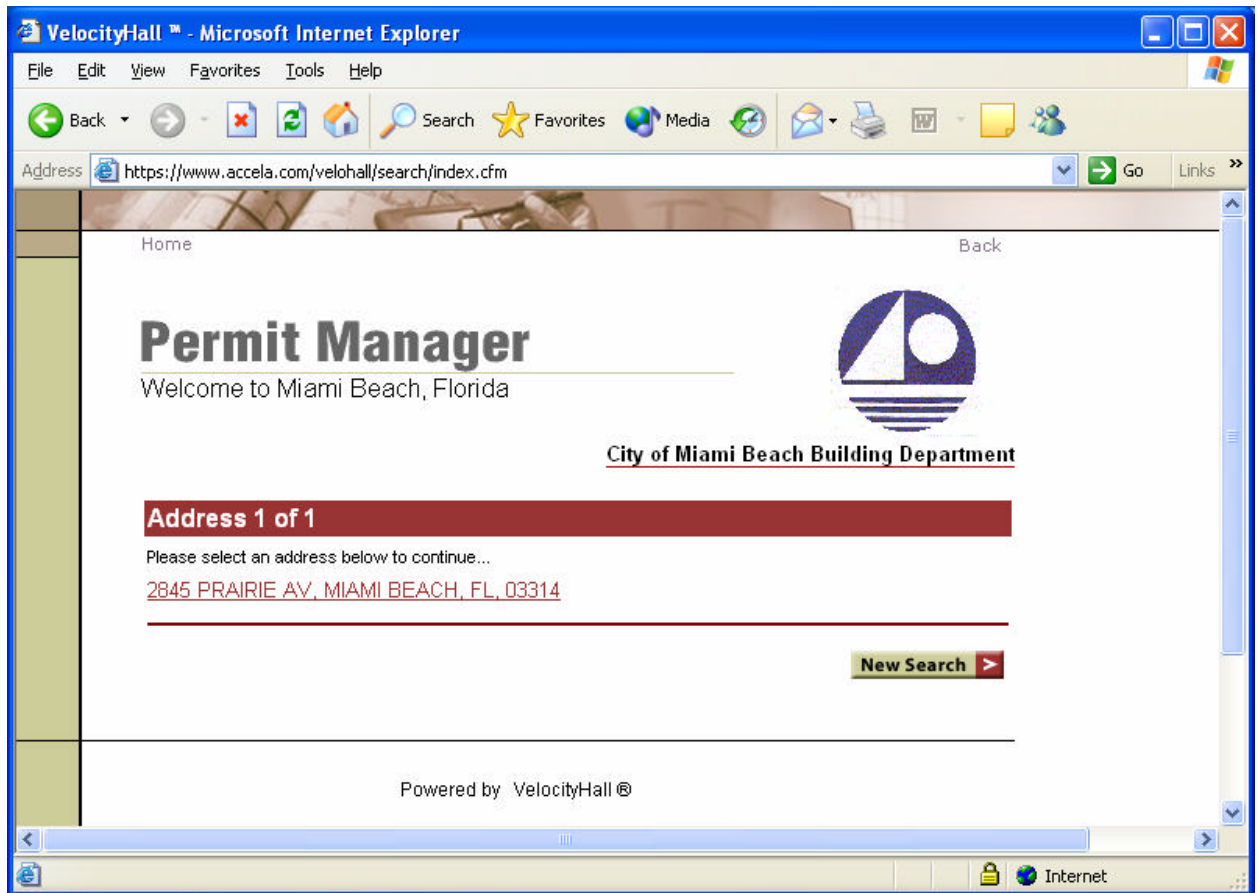
Date From Date To (MM/DD/YYYY)

[] []

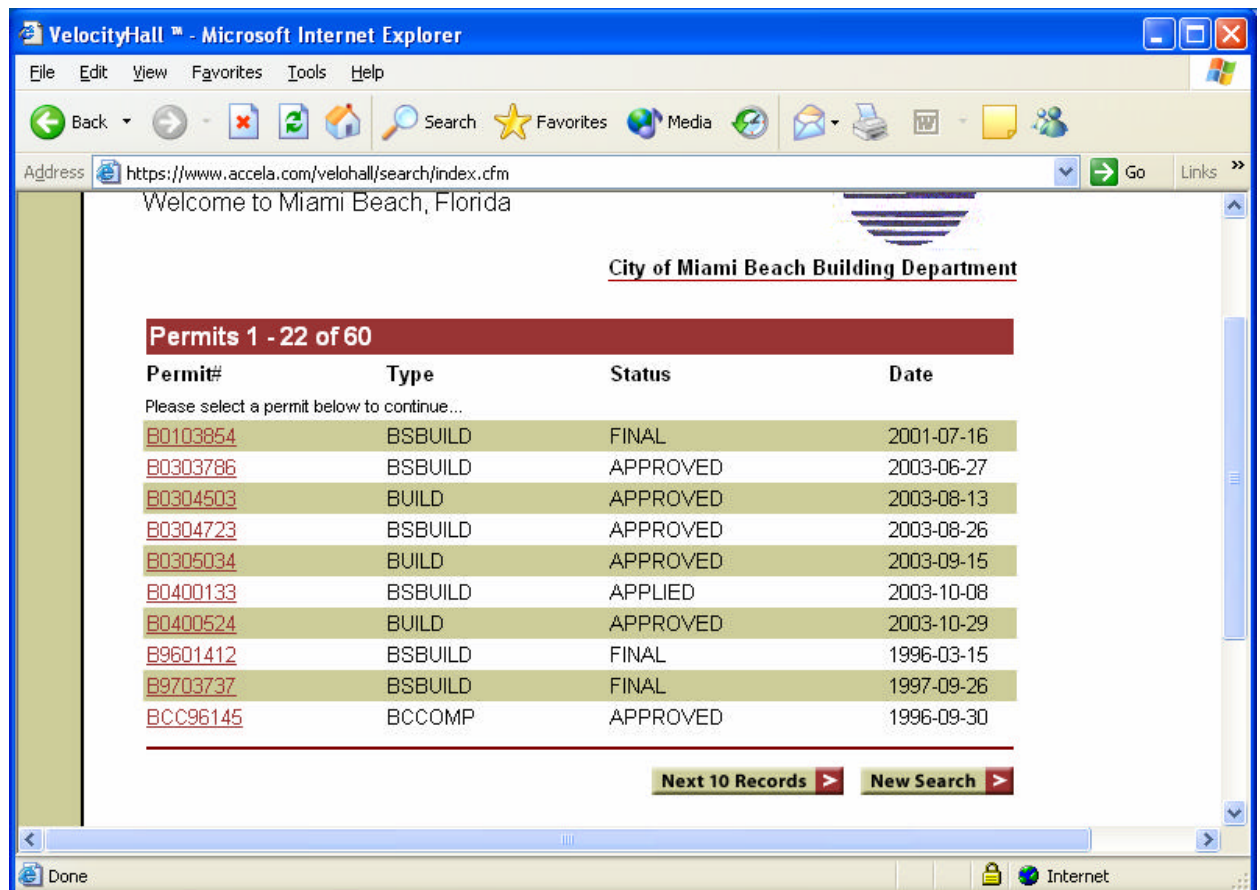
Search **Clear** **New Search**

Internet

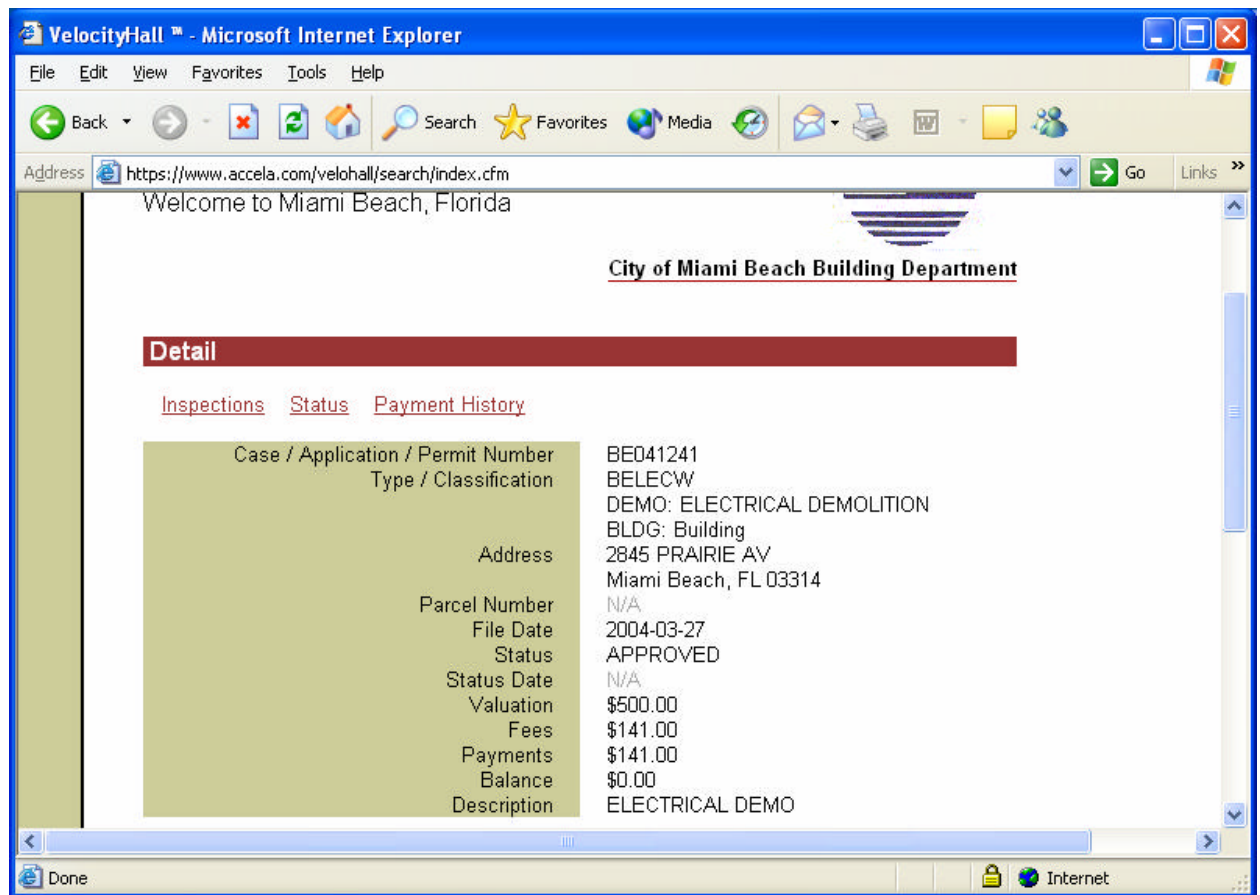
- ✓ Click the **Address** listed;



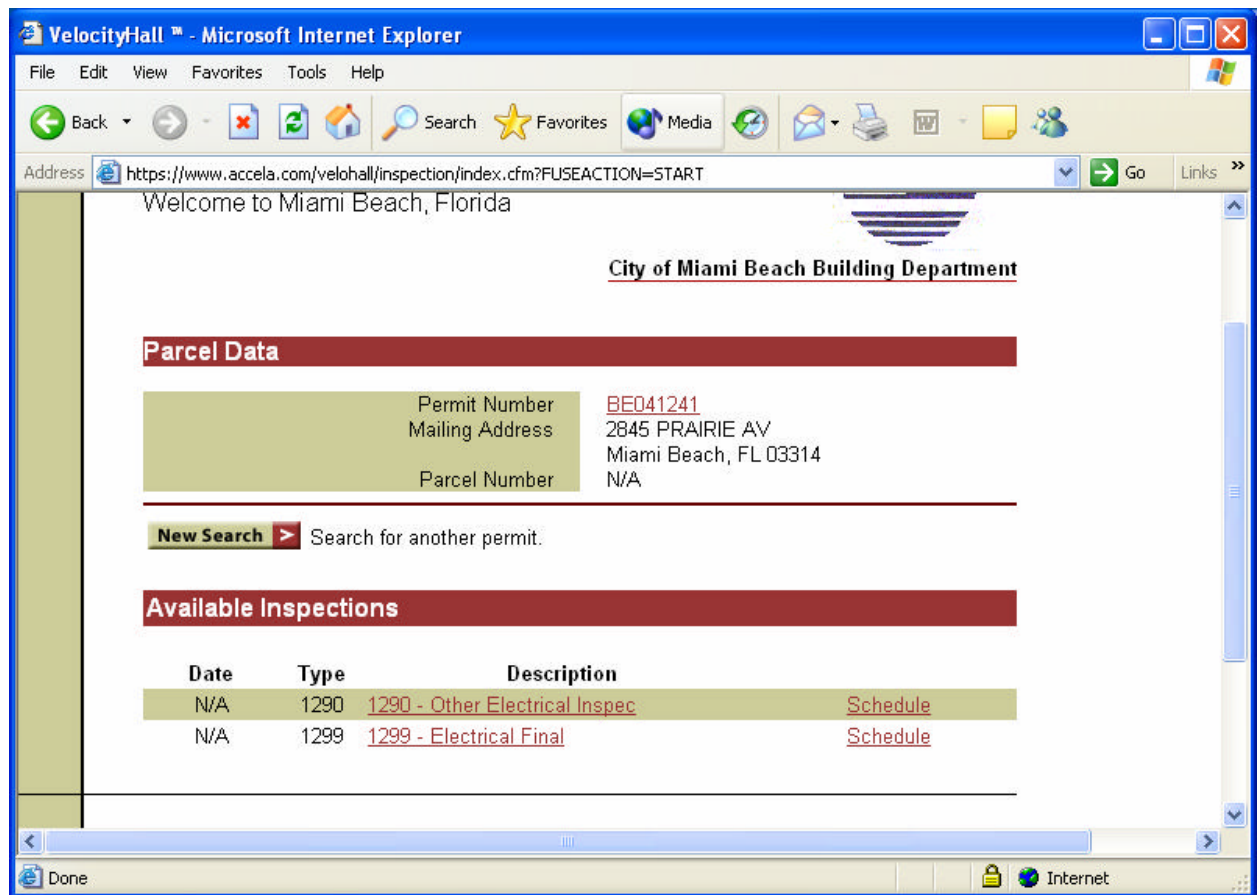
- ✓ Click **Next 10 Records** until you locate the permit you are looking for;
- ✓ Click the **Permit Number** you wish to Check/Request Inspection on.



- ✓ Click [Inspections](#).



- ✓ Click **Schedule** beside the inspection you are requesting.



- ✓ Type in your email address and password;
- ✓ Click **Login** button.

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File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Feeds

Address <https://www.accela.com/secure/vchlogin/index.cfm?SetMsg=ExpiredUser> Go Links

Home Back

Permit Manager

Login

First time users, [Register here](#). It's free and easy!
Already registered? Login here using your e-mail address and password.

Your Session has expired or you were logged off. You must login again.

Email Address:	Password:	Login
<input type="text" value="heisleysanchez@msn.com"/>	<input type="password" value="....."/>	

Forgot your password?
Enter only your email address above and click Login for your hint.

Done Internet

- ✓ Click **Submit** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address <https://www.accela.com/velohall/inspection/index.cfm?FUSEACTION=InspSchedule> Go Links

Parcel Data

Permit Number	BE041241
Mailing Address	2845 PRAIRIE AV
	Miami Beach, FL 03314
Parcel Number	N/A

[< Previous](#) Return to the inspection list.

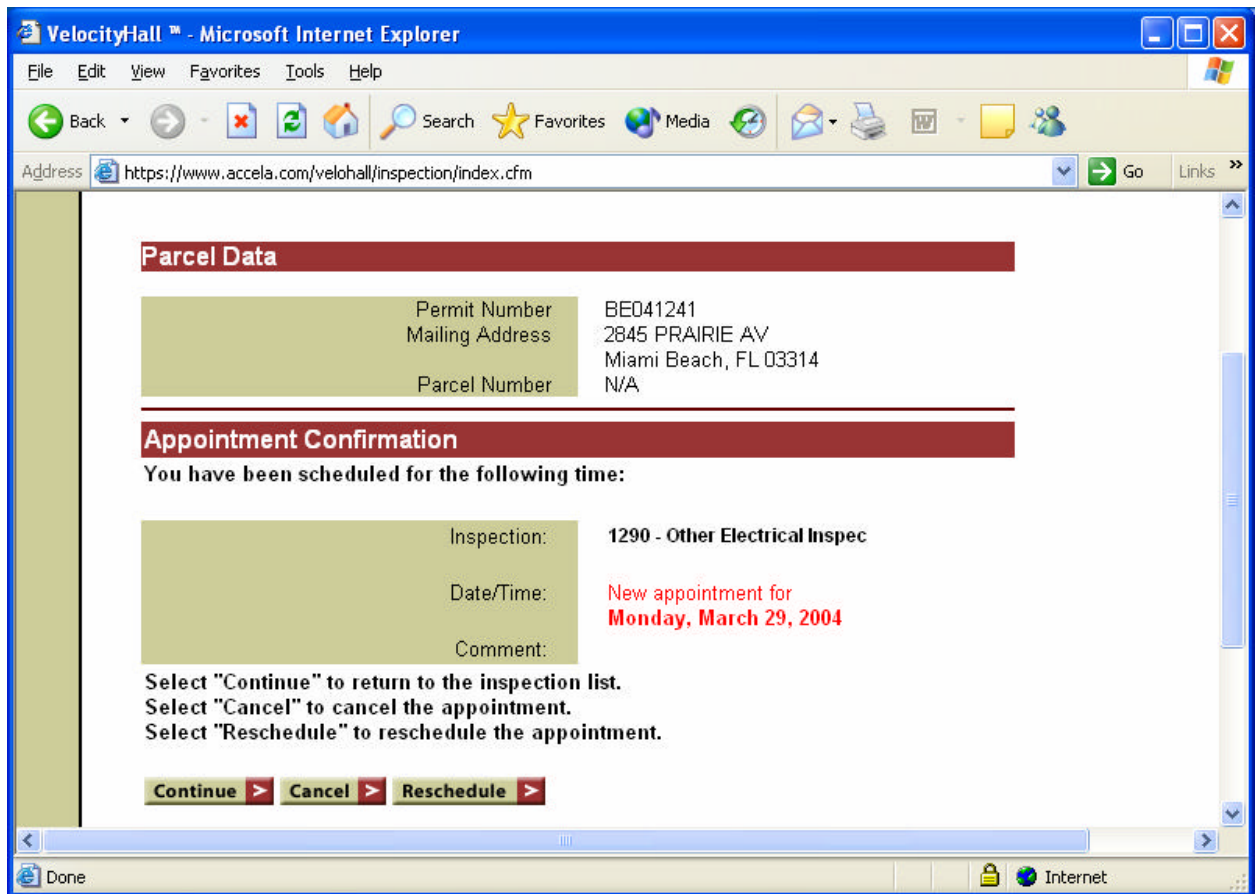
Appointment Request

Inspection:	1290 - Other Electrical Inspec
Inspection Request - Date:	March 29, 2004 - Monday
Comments: (Maximum 40 characters)	

[Submit >](#) [Clear >](#)

Done Internet

- ✓ Your inspection is request for the next working day.



If you choose By Parcel Number

(If your permit has been issued over the web then the suggestion is not to use this option as your permit will not show ! ! ! ! !)

- ✓ Type in the parcel number;
- ✓ Click **Select** button.

The screenshot shows a web browser window titled "VelocityHall™ - Microsoft Internet Explorer". The address bar displays the URL: <https://www.accela.com/velohall/search/index.cfm?FUSEACTION=StartSearch&TYPE=PR>. The page content includes a "Home" link, a "Back" link, and a large heading "Permit Manager" with the subtitle "Welcome to Miami Beach, Florida". To the right is the City of Miami Beach logo. Below the heading is the text "City of Miami Beach Building Department". A red heading "Look up Permits By Parcel Number" is followed by a "Search Tips" link. The search form contains a "Parcel Number (complete # required)" field with the value "32270020020", "Date From" and "Date To (MM/DD/YYYY)" fields, and three buttons: "Search", "Clear", and "New Search". The browser's status bar at the bottom shows "Internet".

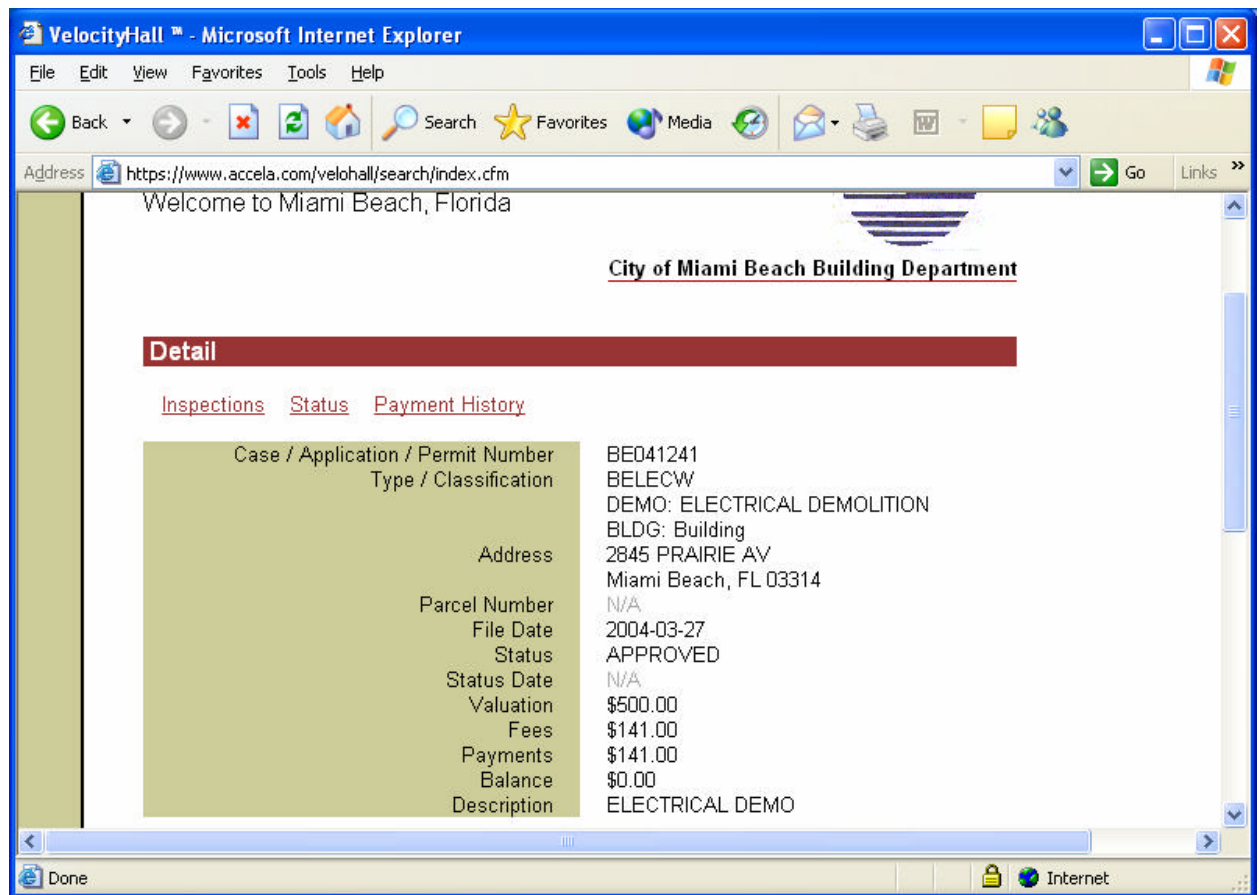
- ✓ Click **Next 10 Records** until you locate the permit you are looking for;
- ✓ Click the **Permit Number** you wish to Check/Request Inspection on.

The screenshot shows a Microsoft Internet Explorer browser window displaying the VelocityHall website. The address bar shows the URL: <https://www.accela.com/velohall/search/index.cfm>. The page content includes a welcome message for Miami Beach, Florida, and the City of Miami Beach Building Department logo. Below the logo, there is a section titled "Permits 1 - 22 of 60" which contains a table of permits. The table has four columns: Permit#, Type, Status, and Date. The permits listed are:

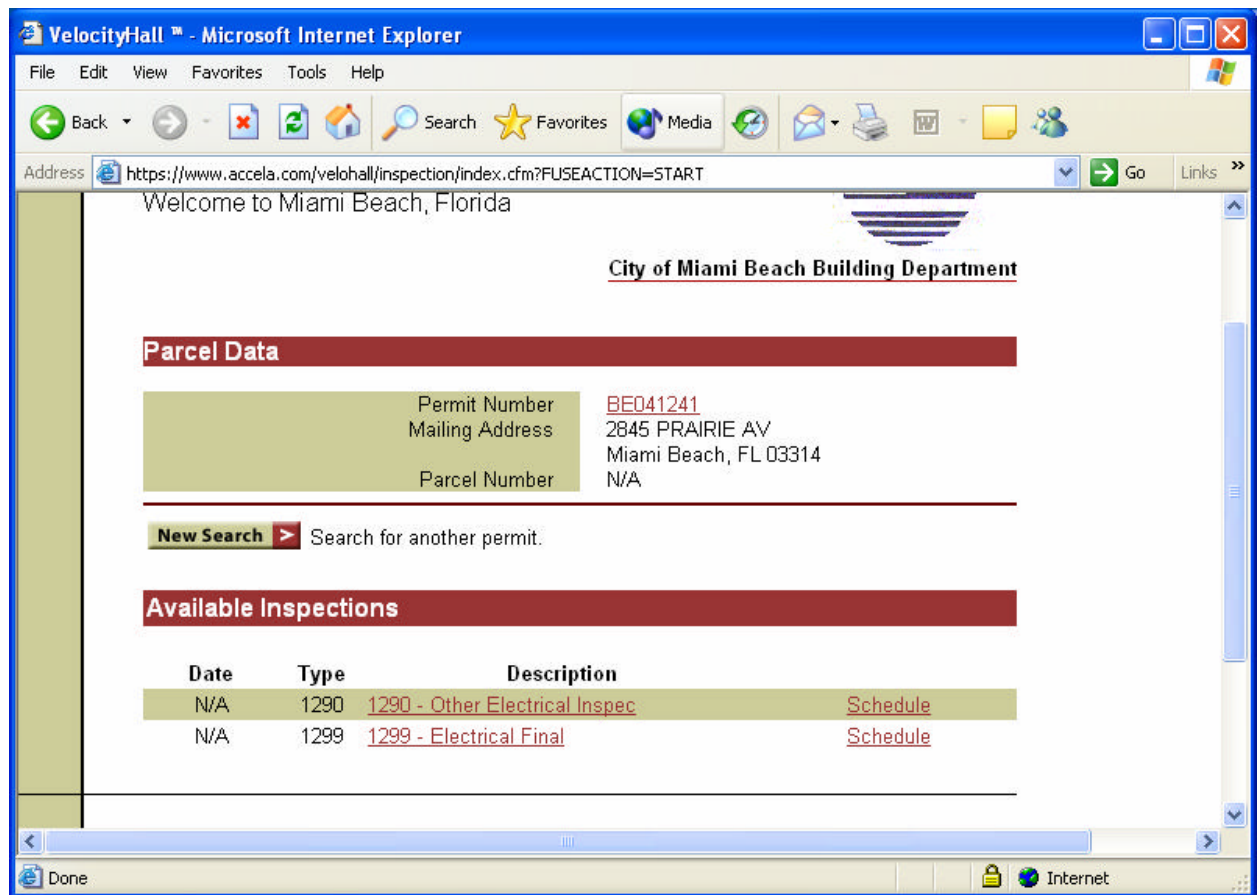
Permit#	Type	Status	Date
B0103854	BSBUILD	FINAL	2001-07-16
B0303786	BSBUILD	APPROVED	2003-06-27
B0304503	BUILD	APPROVED	2003-08-13
B0304723	BSBUILD	APPROVED	2003-08-26
B0305034	BUILD	APPROVED	2003-09-15
B0400133	BSBUILD	APPLIED	2003-10-08
B0400524	BUILD	APPROVED	2003-10-29
B9601412	BSBUILD	FINAL	1996-03-15
B9703737	BSBUILD	FINAL	1997-09-26
BCC96145	BCCOMP	APPROVED	1996-09-30

Below the table, there are two buttons: "Next 10 Records" and "New Search".

- ✓ Click [Inspections](#).



- ✓ Click **Schedule** beside the inspection you are requesting.



- ✓ Type in your email address and password;
- ✓ Click **Login** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Feeds

Address <https://www.accela.com/secure/vchlogin/index.cfm?SetMsg=ExpiredUser> Go Links

Home Back

Permit Manager

Login

First time users, [Register here](#). It's free and easy!
Already registered? Login here using your e-mail address and password.

Your Session has expired or you were logged off. You must login again.

Email Address:	Password:	Login
<input type="text" value="heisleysanchez@msn.com"/>	<input type="password" value="....."/>	

Forgot your password?
Enter only your email address above and click Login for your hint.

Done Internet

- ✓ Click **Submit** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address <https://www.accela.com/velohall/inspection/index.cfm?FUSEACTION=InspSchedule> Go Links

Parcel Data

Permit Number	BE041241
Mailing Address	2845 PRAIRIE AV Miami Beach, FL 03314
Parcel Number	N/A

< Previous Return to the inspection list.

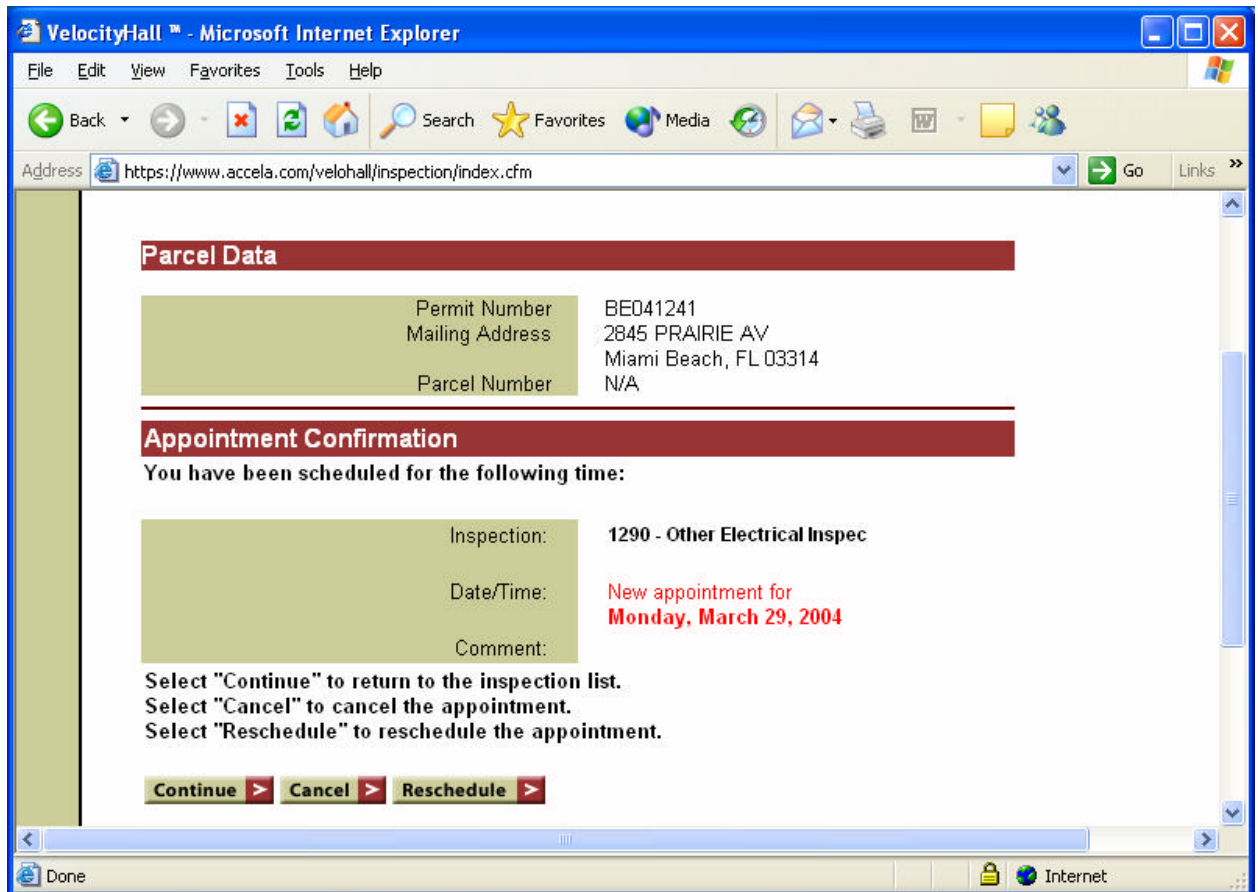
Appointment Request

Inspection:	1290 - Other Electrical Inspec
Inspection Request - Date:	March 29, 2004 - Monday
Comments: (Maximum 40 characters)	

Submit > Clear >

Done Internet

- ✓ Your inspection is request for the next working day.



If you choose By Permit Number

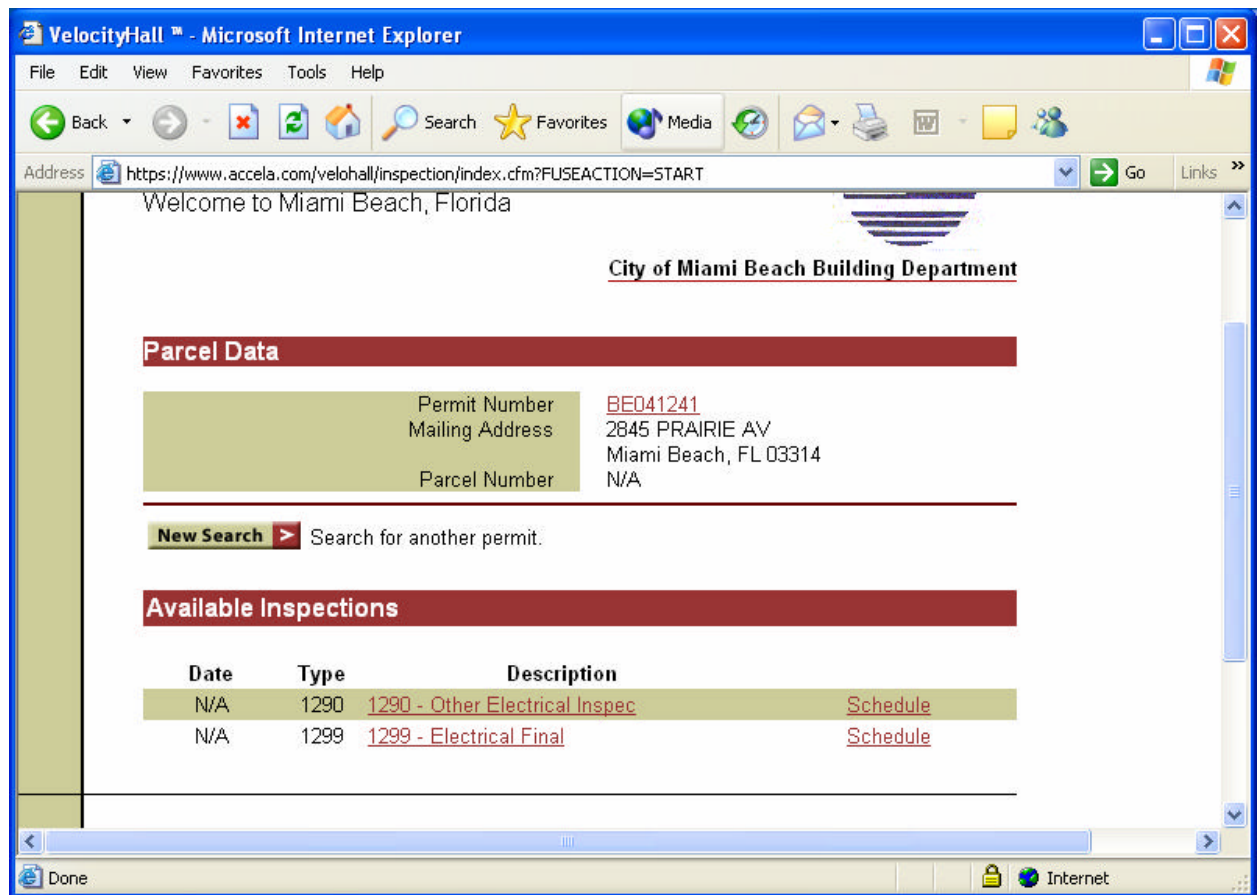
- ✓ Type in the permit number;
- ✓ Click **Select** button.

The screenshot shows a web browser window titled "VelocityHall™ - Microsoft Internet Explorer". The address bar displays the URL: <https://www.accela.com/velohall/search/index.cfm?FUSEACTION=StartSearch&TYPE=PP>. The page content includes a "Home" link and a "Back" link. The main heading is "Permit Manager" with the subtitle "Welcome to Miami Beach, Florida". To the right is the City of Miami Beach logo. Below the heading is the text "City of Miami Beach Building Department". A section titled "Look up Permits By Permit Number" contains a form with the following fields and buttons:

- Permit Number (complete # required):
- Date From:
- Date To (MM/DD/YYYY):
- Buttons: **Search** (with right arrow), **Clear** (with right arrow), **New Search** (with right arrow)

The browser's status bar at the bottom shows a lock icon and the text "Internet".

- ✓ Click **Schedule** beside the inspection you are requesting.



- ✓ Type in your email address and password;
- ✓ Click **Login** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Feeds

Address <https://www.accela.com/secure/vchlogin/index.cfm?SetMsg=ExpiredUser> Go Links

Home Back

Permit Manager

Login

First time users, [Register here](#). It's free and easy!
Already registered? Login here using your e-mail address and password.

Your Session has expired or you were logged off. You must login again.

Email Address:	Password:	Login
<input type="text" value="heisleysanchez@msn.com"/>	<input type="password" value="....."/>	

Forgot your password?
Enter only your email address above and click Login for your hint.

Done Internet

- ✓ Click **Submit** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address <https://www.accela.com/velohall/inspection/index.cfm?FUSEACTION=InspSchedule> Go Links

Parcel Data

Permit Number	BE041241
Mailing Address	2845 PRAIRIE AV
	Miami Beach, FL 03314
Parcel Number	N/A

[< Previous](#) Return to the inspection list.

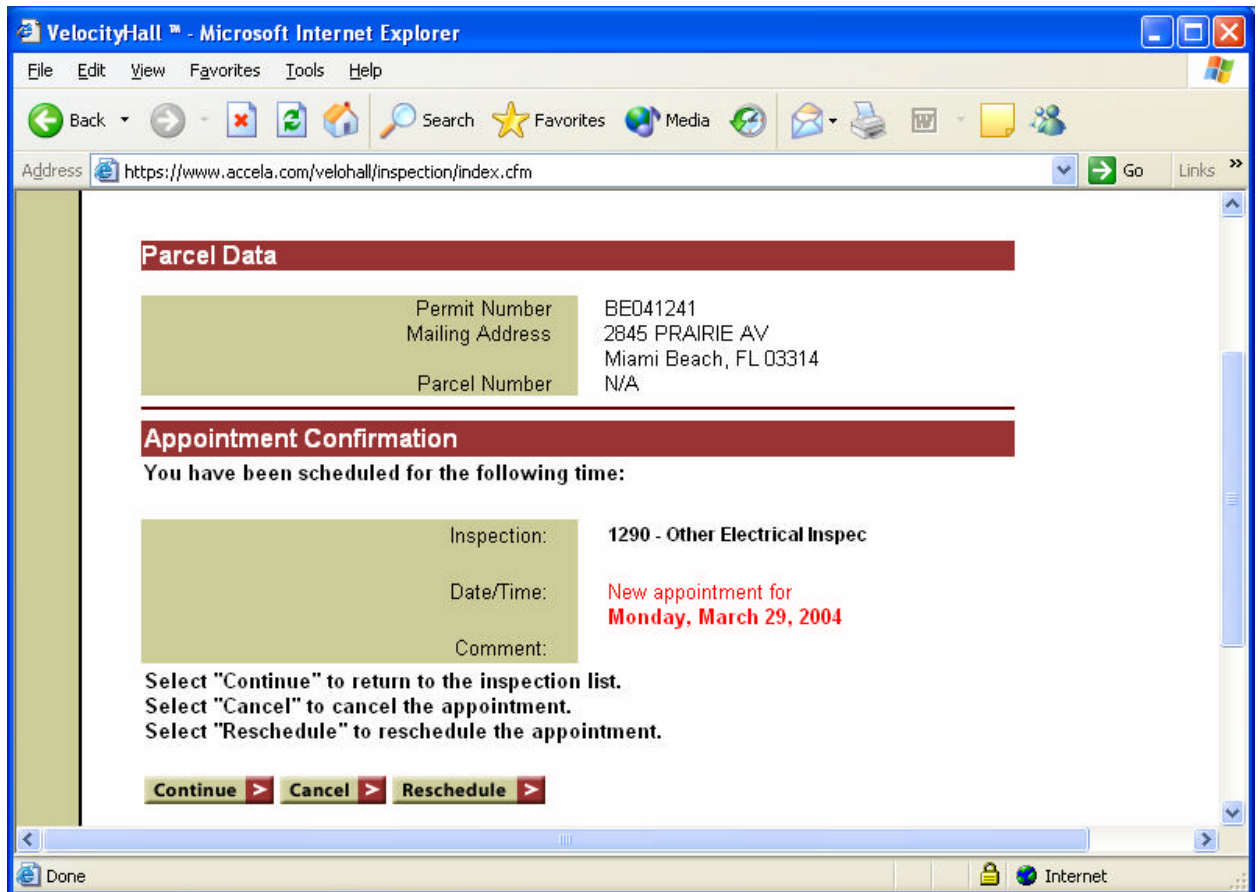
Appointment Request

Inspection:	1290 - Other Electrical Inspec
Inspection Request - Date:	March 29, 2004 - Monday
Comments: (Maximum 40 characters)	<input type="text"/>

[Submit >](#) [Clear >](#)

Done Internet

- ✓ Your inspection is request for the next working day.



If you choose By License Number:

- ✓ Type in the license number;
- ✓ Click **Select** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help


Back Forward Stop Home Search Favorites Media Print Mail News RSS

Address <https://www.accela.com/velohall/search/index.cfm?FUSEACTION=StartSearch&TYPE=PL> Go Links

Home Back

Permit Manager

Welcome to Miami Beach, Florida



City of Miami Beach Building Department

Look up Permits By License Number

License Number (complete # required)

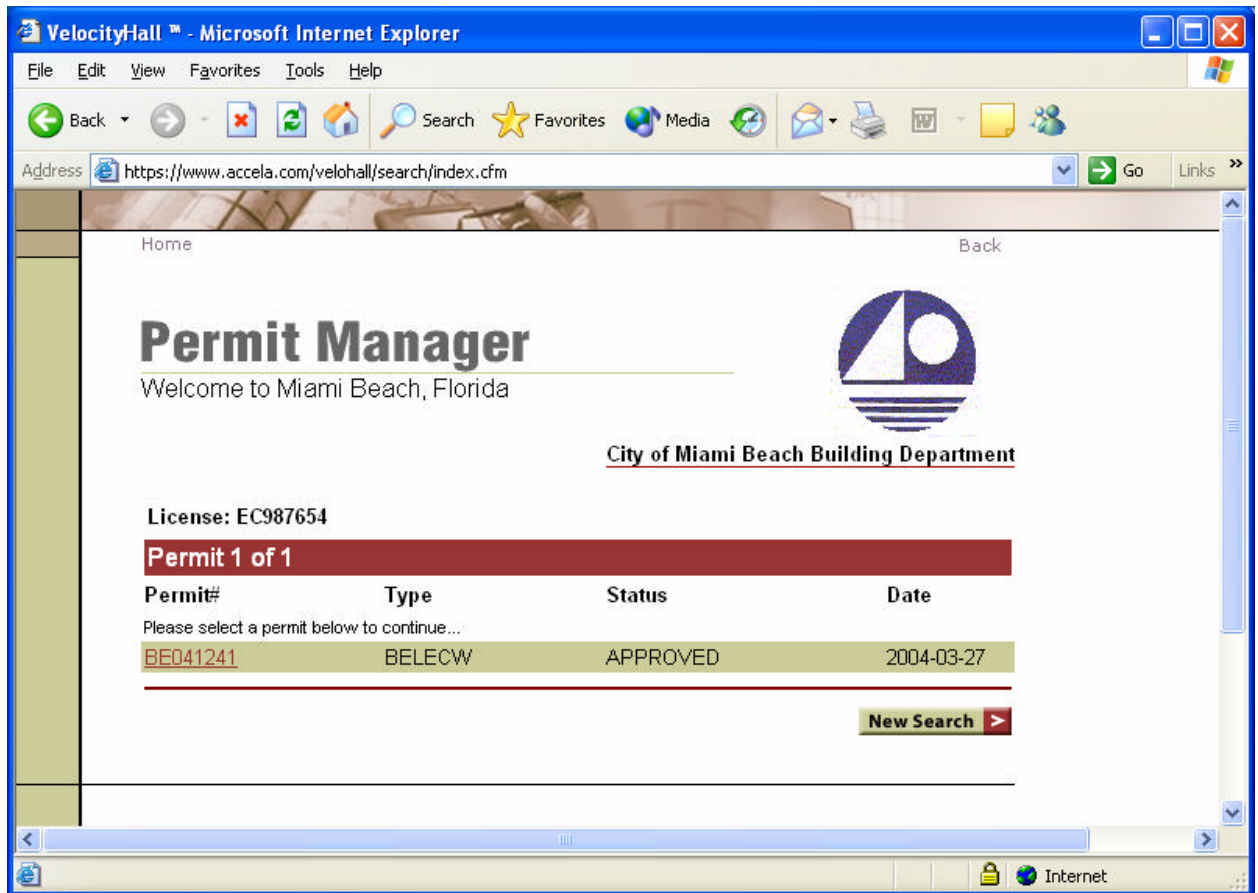
EC987654

Date From Date To (MM/DD/YYYY)

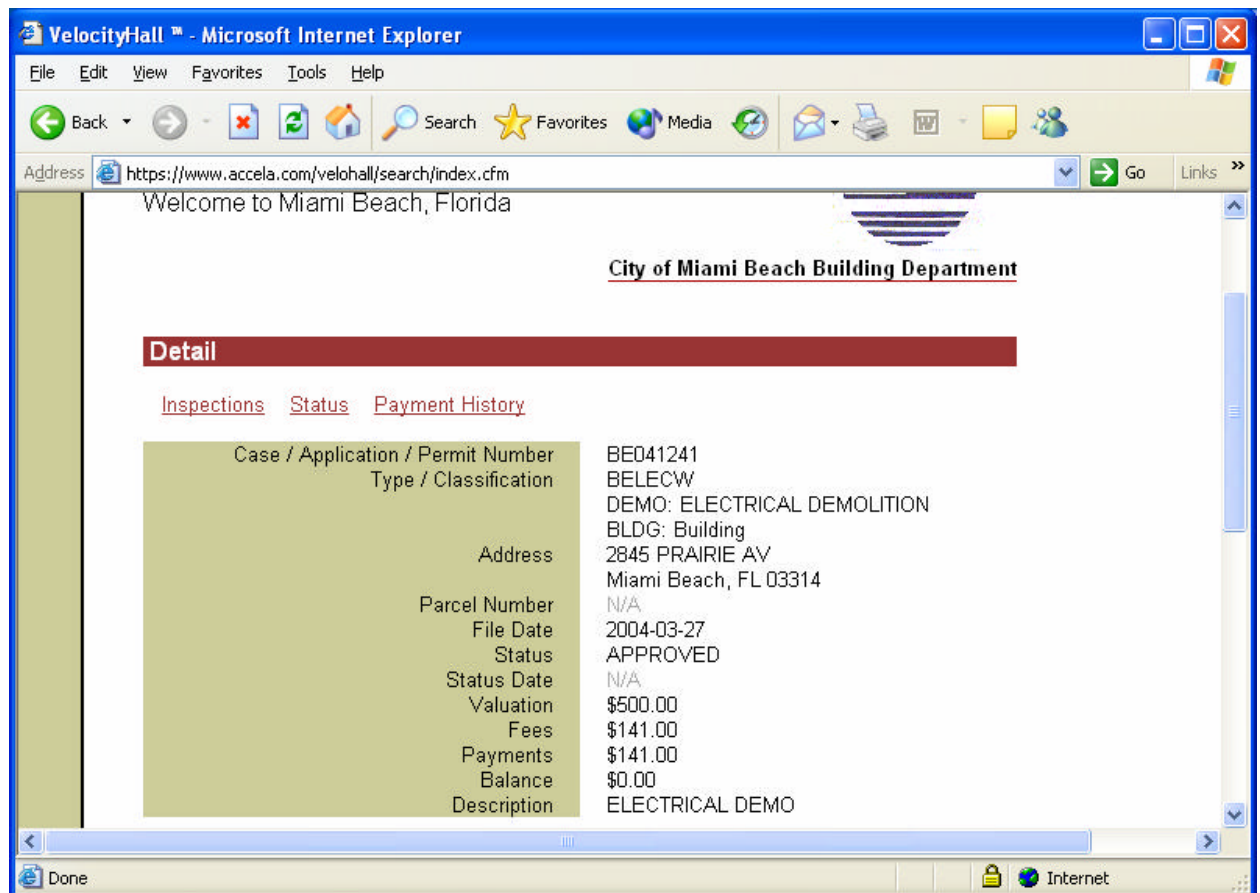
Search Clear New Search

Done Internet

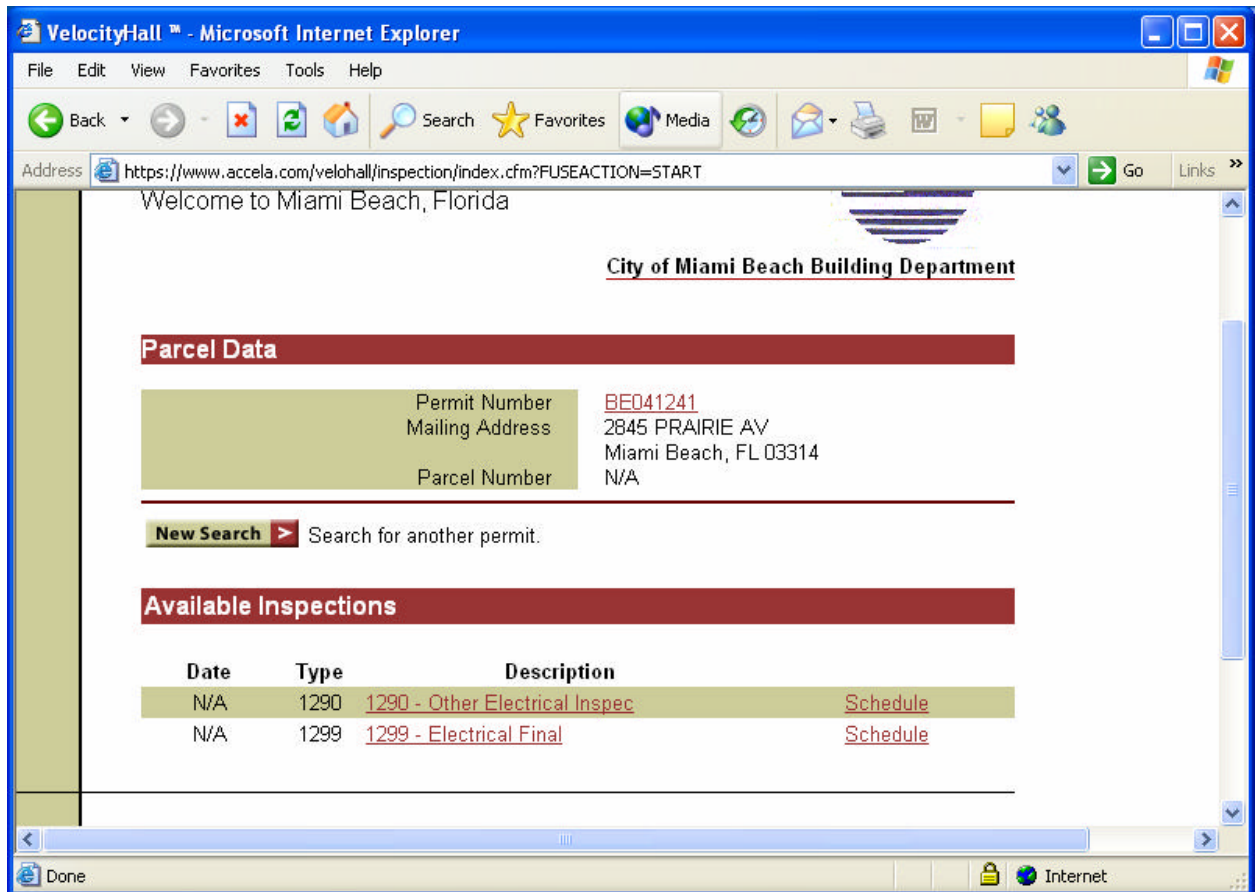
- ✓ Click the **Permit Number** from the list;



- ✓ Click [Inspections](#).



- ✓ Click **Schedule** beside the inspection you are requesting.



- ✓ Type in your email address and password;
- ✓ Click **Login** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media RSS Print Mail News Groups

Address <https://www.accela.com/secure/vchlogin/index.cfm?SetMsg=ExpiredUser> Go Links

Home Back

Permit Manager

Login

First time users, [Register here](#). It's free and easy!
Already registered? Login here using your e-mail address and password.

Your Session has expired or you were logged off. You must login again.

Email Address: <input type="text" value="heisleysanchez@msn.com"/>	Password: <input type="password" value="....."/>	<input type="button" value="Login"/>
--	--	--------------------------------------

Forgot your password?
Enter only your email address above and click Login for your hint.

Done Internet

- ✓ Click **Submit** button.

VelocityHall™ - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address <https://www.accela.com/velohall/inspection/index.cfm?FUSEACTION=InspSchedule> Go Links

Parcel Data

Permit Number	BE041241
Mailing Address	2845 PRAIRIE AV Miami Beach, FL 03314
Parcel Number	N/A

< Previous Return to the inspection list.

Appointment Request

Inspection:	1290 - Other Electrical Inspec
Inspection Request - Date:	March 29, 2004 - Monday
Comments: (Maximum 40 characters)	

Submit > Clear >

Done Internet

- ✓ Your inspection is request for the next working day.

